



## 2025-2026 Verification of 2023 Income for Nontax Filers - Parent

Please use black or blue ink while filling out this form.

Student Name

LMU ID

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The instructions and certifications below apply to each parent included in the household. Complete this form if the parents will not file and are not required to file a 2023 income tax return with the IRS. **Nontax filers must request an IRS Verification of Non-filing of their 2023 tax return status to be submitted with this form.** To request IRS Verification of Non-filing, please visit [irs.gov/individuals/get-transcript](https://irs.gov/individuals/get-transcript).

**Check the box that applies:**

- Neither parent was employed, and neither had income earned from work in 2023.
- One or both parents were employed in 2023 and have listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is provided. [Provide copies of all 2023 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	2023 Amount Earned	IRS W-2 Provided?
<i>(Example) Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>	<i>Yes</i>
	\$	
	\$	
	\$	
	\$	
<b>Total Amount of Income Earned From Work</b>	<b>\$</b>	

**Certification and Signature section**

The parent signing below certifies that all of the information reported is complete and correct. IRS Verification of Non-filing of the parent's 2023 tax return status must be submitted with this form, as indicated above, for this form to be accepted.

If the parent filed or will file a 2023 IRS income tax return(s) **DO NOT SUBMIT THIS FORM.**

Print Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Federal law does not allow us to use a digital signature on this form. Please print out the form, sign it by hand, and return it to our office through secure upload, by fax, or by mail. All forms must be legible in order to be accepted.**

**How to Submit this Form:**

**Mail:** LMU Financial Aid  
1 LMU Drive, Suite 270  
Los Angeles, CA90045

**Phone:** 310.338.2753  
**Fax:** 310.338.2793

The Department of Education requires that documents containing personally identifiable information (PII) must be transmitted through secure means. This form cannot be submitted via email. You may mail or fax this form to the address or fax number listed to the left, or you may submit it as a PDF through our Secure Upload page available at [financialaid.lmu.edu/upload](https://financialaid.lmu.edu/upload)

For Office Use Only: RRAAREQ - TP23 at R Etrieve - Non Tax Filer  FAO Staff Initial _____ Date: _____
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